

Minutes T&T meeting London 11 March 2014

Agenda

- 1 Opening 10.30h GMT
- 2 Approval of agenda
- 3 Announcements secretariat, BoG, other
European Round Table London, June 3&4
Greenpeace
Traceability commitments
- 4 Update SCC Review
- 5 IT system set-up (see appendix 1), next step system requirements
- 6 Terms of Reference T&T (see appendix 2)
- 7 Oleochemicals and derivatives subgroup (see appendix 3)
- 8 Activities T&T 2014-2015
- 9 Meeting Danielle Morley-Outreach and engagement director Europe (if timing allows it)
- 10 Next meeting date: **July 2** (changed after the meeting)

Present

Adam Thomas	New Britain Palm Oil (AT)
Alasdair McGregor	BM Trada (AG)
Bob Norman	GreenPalm (BN)
Ed McPhillimy	Oriflame (EM)
Eddy Esselink	MVO (chair-EE)
Gerard te Nuyl	Wilmar (GN)
Helen Scholey	Shell Oil Company (HY)
Inke van der Sluijs	RSPO secretariat (minutes-IS)
Jan van Driel	RSPO secretariat (JD)
Liz Crosbie	Strategic Environmental Consulting (LC)
Michelle Morton	Shell International (MM)
Liza Murphy	UTZ (LM)
Marieke Leegwater	Solidaridad (ML)
Martin Craven	AAK (MC)
Robert Kessels	Sipef (RK)
Choong Wai Tuck	IOI Oleochemicals (CT)
Qua Kiat Seng	Asean Oleochemical Manufacturers group (QS)

Present by phone

Pavithra Ramani	Proforest (PR, alternate Erin Logan)
Andrea Bolhuis	Ahold (AB)
Harald Sauthoff	BASF (HS)
Sharon Wilts-Jansen	Ikea

Absent

Alien ten Kleij	Control Union (AK)
Ben Vreeburg	IOI Loders Crokiaan (BV)
Hugo Byrnes	Ahold (HB)
Sandra Mulder	WWF (SM)
Sietse Buisman	Cargill (SB)

1. Opening

JD opens the meeting (EE and IS not present yet).

2. Agenda

No comments.

3. Announcements (agenda point 4 was covered before the announcements because of the absence of EE and IS)

The European Round Table will take place in London on June 3 and 4. In the draft agenda that will be discussed with the C&C tomorrow we have planned an orientation session for new/potential members on June 3rd as well as a meeting with the national commitments. Whether we can host an opening reception/dinner/network event will depend on sponsorship. Participants from last year indicated that more opportunities to network would be valuable. The second day will be the conference day with talks, panel debates, and break out sessions. All suggestions for speakers and topics are welcomed, **please contact IS**.

AG offers to contact Defra, and LC has contacts with the CGF. Both could contribute to the conference.

- Greenpeace has launched their campaign against Proctor & Gamble and in the report their suppliers are criticized as well. Some suppliers are a member of the RSPO. Greenpeace is protesting against clearance of primary forest, forest fires, and promotes the conservation of tiger and orangutan habitat. This is all part of the Principles and Criteria of the RSPO. They go beyond RSPO with respect to zero-deforestation and peatland clearance.

- Traceability commitments are upcoming in Europe. See for example commitments by Unilever, L'Oreal, Ferrero, Nestle, Consumer Goods Forum, etc. RSPO is discussing internally that we need an overview of these initiatives and how these fit within the RSPO and where they may go beyond RSPO. A perspective paper of these initiatives and the models that RSPO has to facilitate traceability should be written and the T&T will be asked for input.

It was suggested that we need to write this perspectives paper before we make a proposal for the new IT system. Why do we need to go into traceable? SG/IP is traceable, even MB is depending on definition. The CGM need other mechanism for their industry. This discussion is not solely on traceability but also about transparency and disclosure of information. We need to discuss with companies what definition of traceability and deforestation they use. The concern is about deforestation and peat land clearance. RSPO-RED can be valuable input for this discussion. All comes down to communication, we need to do better.

MC said that the BoG discussed in the last telcon where the RSPO is in terms of these initiatives.

RSPO will start a working group and will invite people from these initiatives. Common nominator is RSPOs P&C. MM offers to help with regards to biofuels.

AT this discussion is really to ensure that the palm oil is deforestation free, and the movement away from the RSPO is a risk and of benefit to TFT, Rainforest Alliance, ISCC, MSPO, and ISPO.

MC: What is RSPO as a brand, this is not only about the Trademark.

BoG further discussed the current status with the MPOA. The MPOA has issues with the compensation Task Force. The MPOA has withdrawn the sustained objection against this compensation rules. Growers think they admit their guild if they agree on these compensation rules. Further, the role of associations was discussed by the BoG as the MPOA also represents non-member of the RSPO. They can be in the RSPO but only speak for their members that are a member of the RSPO.

Retailer seat on BoG, Fiona Wheatley from Marks & Spencer has been elected to fill the interim vacancy.

4. Update SCC review

The Task Force for the SCC review works according to plan. The reviewed documents will go out for public consultation in the next two weeks. Documents were combined, aligned with other schemes where possible, and there is less room for interpretation. The group scheme has been incorporated into the documents, there is a new micro scheme proposal for small users, and the calculations for the oleochemical industry is simplified. Whenever there was no consensus on a proposed change, the Task Force stuck to the current rules. Input on SCC can be given during public consultation round of 60 days. Depending on the comments the TF needs another meeting, in order to ask endorsement of the T&T SC and the BoG during July 2014.

5. IT system

We discussed the IT proposal, the proposed changes, and whether a new system is really necessary. In the IT proposal, we need to include who will own the intellectual property and who will be in charge of the management of system (service providers or RSPO). We further discussed the costs of the design of the system and the maintenance, and the costs to the users. In order to be competitive in the market, the costs for the users needs to be reduced.

The question was raised whether trading can be done without premiums. An IT will system costs money and the financing structure of the RSPO is a BoG discussion. This was already discussed after the publication of the McKenzie report. The membership model was considered to be most appropriate.

Another requirement may be to include maps of concessions. This can be included in the system.

ML to clarify, there is one dollar added to the fees for UTZ for the RSPO. A part of this money goes to smallholder development. No one challenged the RSPO fee.

AT the fundamental requirement for lower costs should be added to the proposal.

GN: What is creating more credibility? Ownership or third party.

JD we need to have one system instead of two, it need to be cheaper, and there should be less burden for members reporting after first buyer.

The secretariat would like to start with hiring a consultant to write the user requirement specs

AT and ML feel that we are not ready to do so but we are getting closer.

The members are invited to send additional comments by email.

IS will rewrite the proposal to include:

- Intellectual property rights;
- Who is responsible for management of the system after design;
- Possibility to include concession maps;
- What services are required of the provider by RSPO;
- Cost reduction for users.

The proposal will be send to the T&T for final comments.

6. Terms of Reference T&T

The terms of reference (ToR) have been rewritten based on former versions and aligned with the ToR of the C&C. Changes have been made in light of more executive power of the secretariat. The membership have been discussed as well as the objectives and responsibilities. IS will change the ToR accordingly and a new version will be send to the T&T.

7. Oleochemicals and derivatives subgroup

QS/CT sent a proposal for the start of a oleochemicals and derivatives subgroup, see appendix 3. The initial focus of the RSPO was on 90% of the industry but not on the oleochemical industry.

Under the T&T there was already such a group active and this has not been meeting because there were no topics to cover. HS will send an invitation to the subgroup, including QS/CT to meet again and will inform the T&T during the next meeting.

8. Activities T&T 2014-2015

The budget planning for the financial year has started and the secretariat asked the T&T for activities that need to be taken into account. The new IT system, support and training during implementation should be included. Further, training after approval of SCC reviewed docs and translations of SCC documents will be included in the budget of the Technical Division.

ML suggest to make a short movie to explain the book and claim model, branded by RSPO to show how it works and how end-users can purchase certificates. Also to explain how it supports the palm oil producers. The target audience would be broad, consumers, new members, sleepers. This could perhaps also be done for the other supply chain models. UTZ has a good movie, and IOI has just developed one.

All members are invited to send ideas and proposals before April 18 to JD/IS.

9. Meeting Danielle Morley-Outreach and engagement director Europe (if timing allows it)

There was no meeting, Danielle was in meetings with the media with Darrel Webber.

10. Next meetings

July 2, Zoetermeer in the Netherlands MVO/RSPO office

November 17 (prior to RT12 in Kuala Lumpur)

11. AOB

LC resigns from the T&T and wishes the members of the T&T good luck. EE thanks her for her contributions to the meetings.

BN and LM present their figures for the beginning of 2014 in comparison with the beginning of 2013. IS will ask them to give an update during the next meeting.

The members ask whether these data are available. The communication division is discussing a publication on the website, so the data will be made available. The members are also interested in the historical data, some is available on the website. GreenPalm has data going back to 2008.

AMG BM Trada can confirm the increase in interest for physical trading, seen by all the supply chain certification applications. In the beginning of 2014, there were the same amount of applications as the total for 2013.

JD also confirms the growth in the number of sites and companies certified. The secretariat will start to publish this data monthly.