

3rd Shared Responsibility Task Force Teleconference Minutes of Virtual Meeting Date: 8 May 2019, 6:00pm - 7:30pm MYT

Attendance List

	Name	Membership	Organisation
1.	Alagendran	Grower Malaysia substantive	Sime Darby
2.	Lee Kuan Yee	Grower Malaysia substantive	KLK
3.	Sian Choo Lim	Grower Indonesia substantive	Bumitama
5.	Florent Robert	Grower ROW substantive	SIAT
6.	Nepomuk Wahl	Process & Traders substantive	Olenex
7.	Naoko Satuma	Retailers substantive	Aeon
8.	Natasha Schwarzbach	Consumer Goods Manufacturer	Pepsico
9.	Ghislaine Nadaud	Bankers & Investors substantive	ABNAMBRO
10.	Lee JT	Bankers & Investors substantive	Credit Suisse
10.	Jenny Walther-Thoss	ENGO substantive	WWF
11.	James Whitehead	SNGO substantive	FPP
12.	Aimee Russillo	Technical Facilitator	LiSeed Consulting
13.	Bilge Daldeniz	Technical Facilitator	Proforest
14.	Smita Jairam	Technical Team Support	Proforest
15.	Oi Soo Chin	Impacts and Evaluation Director	RSPO

Summary of Meeting

The third teleconference meeting of the Shared Responsibility Task Force (SRTF) opened at 6pm MYT 8 May 2019 by Soo Chin, the SRTF RSPO Liaison.

The objectives of this call were updates on progress so far, reviewing the framework including indicators and collection systems and preparing TF members for the upcoming interviews with stakeholders. The last vacancy, the LATAM Growers' representative is now in place, Tulio Dias (not present).

The SRTF reviewed its overall objectives, timelines and the importance of the SR mechanism and the external perception and risks. There are high expectations from all stakeholders, especially growers. The expectations also focus on what other member sectors should be doing, and most critically, the uptake of volumes. The risks include managing these expectations, balancing equivalency with feasibility regarding new criteria added. A key risk for RSPO is balancing credible SR requirements with membership retention.

Updates on the RSPO Secretariat workshop, which was held in Kuala Lumpur on April 30, were provided. The objectives of the workshop included validating understanding of key systems including quality, testing feasibility and alignment of Shared Responsibility mechanism proposals and identify ways to streamline any additional data needs. Based on the SRTF feedback and input, RSPO organizational documents and staff interviews, a draft strawman document was the main input.

The focus were systems, namely the quality of data and systems of collection and their current challenges. The main message is that no extra burden be placed on the current systems and use the opportunity also to streamline/improve existing systems that will be recommended as collection

mechanisms for Shared Responsibility. The workshop overall was very productive and created the next iteration of the SRTF Framework. This includes indicators per criteria and membership category, as well as the potential collection mechanism. In some cases the indicators and collection mechanisms are the same across all membership categories. This internal working document (Excel) was distributed to the SRTF prior to this teleconference call.

Potential incentives and sanctions that came out of the workshop were presented to the SRTF. Incentives and sanctions to motivate members to be more proactive in Shared Responsibility focused on creating a clear value proposition of RSPO membership as part of a community. RSPO provides an ecosystem where members can cross connect and network across sectors, gaining access to markets, knowledge, funds and collaborations. Transparency on SR contribution and an inclusivity were seen as key. The sanctions are not meant to alienate members and the focus is on membership retention as well as activating the silent members. The challenge of determining incentives and sanctions without a clear and common definition of SR was discussed. Since this can vary depending on the stakeholder, each of the SRTF members will draft a definition from their perspective. These will be collated and discussed together in the in-person workshop at the end of May.

The main collection mechanisms identified as potential SRTF collection mechanisms included the ACOP and SCCS certification, but would require changes in content and implementation. Other potential systems/tools included the membership application and trademark license templates. Additional checks and balances will require more resources. SRTF members agreed the need to be pragmatic and focus on the unique contribution of each member category. Questions were raised on the applicability of some P&Cs grower requirements for all sectors. A member suggested we also think of shared ACTIONS (e.g. creating a resource pool/fund for projects). The objectives and timeline of the SRTF are ambitious, so innovation and creativity are needed.

Questions and comments from the SRTF members included expectations of enforcement of Time Bound Plans. Several noted support for strengthening the time Bound Plans, as this is also expected by growers and will be essential to drive CSPO demand side. Concerns were raised that some criteria that were specifically developed for growers are now recommended for the other member sectors, for example FPIC and child labour. There is no expectation to implement all P&Cs, what has been selected are a handful that match most CSR requirements and currently already captured in ACOP. Other questions included – what level of reporting (group/certificate level vs. site)? Verification models? Suppliers/subcontractors? Also discussed were taking into consideration the Accountability Framework Initiative and other existing CSR tools and reporting done by members. It was commented on implications for making SCCS certification mandatory for supply chain members and anticipating stakeholders asking how this supports SR and whom this will benefit.

These and other questions are to be used for the basis of the stakeholder interviews to be conducted by each of the SRTF members over the next 2 weeks. These will be further discussed during the SRTF in-person meeting at the end of the month. The group reviewed the questionnaire prepared in Survey Monkey, which is set up to be both an interview guide and an online survey. The Public Consultation (mid-June- mid July) will cover more ground with more sector and industry peers.

All SRTF were asked to do 3 tasks as inputs for the in-person workshop: draft a one sentence definition of Shared Responsibility, review the indicators and collection mechanisms for their member category and conduct a minimum of 3 stakeholder interviews. It was also noted that, in addition to the online public consultation, two consultation workshops will be held in Europe (Utrecht, NL) and in the US (Chicago).