

## Minutes of the 1<sup>st</sup> FPIC Task Force Meeting

14<sup>th</sup> March 2017

Downing 9, Ashley Hotel - Jakarta

### Attendance:

Name	Organisation
<b>Secretariat:</b> Kamini Visvananthan (KV) Djaka Riksanto (DR)	RSPO RSPO
<b>Fascilitator:</b> Feybe Lumuru (FL)	LINKS
<b>Attendees:</b> Asrini Subrata (AS) Fadly Yusfi (FY) Lukita Wardhani (LW) Emil Kleden (EK) Jaswijaya (Jas) Janri Bungatali (JB) Bambang Dwi Laksono (BDL)	Asian Agri Wilmar Goodhope FPP Asosiasi Amanah Wilmar First Resources
<b>Absent:</b> Deddy Kristanto Fransiscus Didik Agustinus Karlo LR Cahyo Wibowo Rico Pratama Putra Jalal Sayuti	ANJ SMART Sawit Watch FFI WWF Gapoktan Tanjung Sehati

### Discussion Notes:

No.	Description	Main Discussion Points	Action Items
1.	Welcome and opening briefing by Secretariat	<p>DR briefed the attendees of the background and basis for the creation of this task force.</p> <p>FL brought up the fact that there are many things that needs to be discussed and finalised today and this includes the composition of this Task Force itself including whether the composition is balanced and whether we should be including stakeholders such as the CBs into this composition.</p> <p>Further discussions were brought up relating to the TOR</p>	
2.	Discussion and finalisation of TOR	<p><b>Membership Composition:</b>            FL: There is a need to finalise and identify who are the members and who are the observers who can be involved in the discussions in the Task Force.</p>	Secretariat to clean up ToR including changes and to have the ToR translated into Bahasa Indonesia

		<p>BDL: in the TOR we need to identify who will be the members and observers. Noted that CBs were included in the draft TOR which was circulated to everyone. During the NI, the CBs were not included. We should also approach the Supply Chains. Suggest that the membership of Task Force is only for RSPO members. Everyone agreed with this suggestion.</p> <p>FL: Discussion on whether we should include Aliansi Masyarakat Adat Nusantara (AMAN) as they know what is happening on the ground. Suggest to bring them in as experts</p> <p>KV: Suggest that we have a reference panel or call non-members, CBs etc as references or experts to provide input on expertise</p> <p>DR: we can use the INA-NI membership composition as a guide to determine membership. Invitations should be extended to Supply Chain or Financial Institution.</p> <p>It was suggested to invite Cargill and IFC as representatives of Supply chains and Investors, Setara Jambi as representative of Social NGO, BOSF as representative of Environmental NGO.</p> <p>The ToR should include roles of the members, the Facilitator, the Co-Chairs and estimated timelines.</p> <p>TOR should be translated into Bahasa Indonesia instead of having it in English.</p>	
3.	Discussion on Work Agenda	<p>There is an existing draft which has been prepared by LINKS and GAR. RSPO has been given the permission to use it as a draft to build this guide upon. This draft was built on the RSPO Guidance. We can use it and use the requisite terminology when appropriate.</p> <p>The TF decided that there ought to have specialists or experts to be called in to provide briefing on any relevant matters in the next meeting so that the Task Force will have a clear background of all the relevant issues before it proceeds to draft and discuss the document.</p>	KV to send invitation to Patrick

	<p>It is suggested to invite the following experts for the next meeting to provide a presentation on the following matters:-</p> <ol style="list-style-type: none"> <li>1) Patrick Anderson from FPP to provide a brief on the current RSPO Guidance, the talk about the problems and obstacles on the ground and any success stories to share</li> <li>2) BPN</li> <li>3) Kemendagri</li> </ol> <p>There is a need to determine if the guidance herein will be for Remediation for plantations prior to 2015 or will the guidance be only in relation to conducting FPIC for NPP (plantations post 2015). The current guidance is blended. It includes both remediation and FPIC for NPPs and this has somewhat caused confusion.</p> <p>Task Force decided that it would make sense to come up with two guidance; one for NPPs and one on remediation.</p> <p>KV minded that there are guidance being drawn up for FPIC on NPP specifically and we would want to ensure that there is no overlap of work being done by various task force(s).</p> <p>LW suggested that the Secretariat should check internally whether there are overlaps and ensure that there is consistency. We are to specifically check with the Compensation and Remediation Task Force as well as the Assurance Task Force.</p> <p>Everyone are to come up with their alternate member by the next meeting; During the next meeting, Secretariat are to call the experts</p> <p>2<sup>nd</sup> Meeting: Expert Presentation</p> <ul style="list-style-type: none"> <li>- Patrick Anderson (FPP)</li> <li>- BPN</li> <li>- Kemendagri</li> </ul> <p>3<sup>rd</sup> Meeting: Draft Discussion (3 hari)</p> <ul style="list-style-type: none"> <li>- NPP related guideline</li> <li>- Remedy for Post Consent</li> </ul> <p>4<sup>th</sup> Meeting: Public Consultation</p> <ul style="list-style-type: none"> <li>- Indigenous people</li> <li>- PB AMAN</li> <li>- BRWA (<i>Badan Registrasi Wilayah Adat</i>)</li> </ul> <p>5<sup>th</sup> Meeting: Finalization (3 days)</p>	<p>DR to contact these individuals</p> <p>KV &amp; DR to follow up on this</p>
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4.	Election of Co-chairs	<p>Will prioritise unanimity: The election started with recommendation of names. Deciding that it should be based on constituency or to have one woman and one man.</p> <p>Suggested names: Emil Kleden Lukita Wardhani</p> <p>Co-chairs (unanimously agreed): <b>Emil Kleden (FPP)</b> <b>Lukita Wardhani (Goodhope)</b></p>	
5.	Next Meeting	<p>Tentative Dates for Meetings:- <b>2<sup>nd</sup> Meeting: Expert Presentation</b> (Jakarta, 1<sup>st</sup> week of April 2017) <b>3<sup>rd</sup> Meeting: Draft Discussion (3 days)</b> (Bogor, 8-10 May 2017) <b>4<sup>th</sup> Meeting: Public Consultation</b> (24 July 2017) <b>5<sup>th</sup> Meeting: Finalization (3 days)</b> (18-20 September 2017)</p>	
6.	Closing Remarks	<p>Everyone hoped that the meetings will be like this, productive without any animosity and with the objective of working together. FL stated that she hoped that the Smallholders will be present for the discussions as we want to make the guidelines relevant to smallholders as well and not just for growers. It is hoped that the presence of a representatives from the smallholders will ensure that the message is delivered to the constituency.</p>	
7.	Lunch		