



Roundtable on Sustainable Palm Oil

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## EB-05 : Minutes of Executive Board Meeting

Date : 6 October 2004 (Wednesday)  
Time : 1800-1847 (Western, Indonesia)  
Venue : Bromo Room  
Grand Hyatt Jakarta  
JI MH Thamrin, Kav 28-30  
Jakarta 10230, Indonesia

### Participants

1. MR Chandran (MPOA)
2. Derom Bangun (GAPKI)
3. Jens Mesa-Dishington (FEDEPALMA)
4. Ian McIntosh (Aarhus)
5. Jan Kees Vis (Unilever)
6. Fausta Borsani (Migros)
7. Matthias Diemer (WWF Switzerland)
8. Dian Kosasih (WWF-Indonesia)
9. Yanti Lacsana (Oxfam)
10. Rudy Lumuru (Sawit Watch)
11. Teoh Cheng Hai (RSPO)
12. Si-Siew Lim (RSPO)

### PROPOSED AGENDA

1. Introduction
2. Election of President, Vice-President(s) and Treasurer for the next 2 years
3. Confirmation of Minutes of Executive Board meeting 4/04 held on 13 September 2004 and Matters Arising
4. Review of RT2 and CWG meeting and follow-up actions
5. Establishment of a new RSPO Secretariat
6. Appointment of a new Secretary-General and Secretary
7. To consider/approve the budget for the new RSPO Secretariat
8. To consider implementation of decisions made at the 1<sup>st</sup> General Assembly
9. Strategic directions/plan for RSPO for the next 2 years
10. Any other matters
  - Date of next EB meeting

## MINUTES

### 1. Introduction

Unilever: Jan Kees Vis congratulated members on their election and welcomed them to the meeting.

### 2. Election of Office Bearers

Unilever: Jan Kees Vis explained the simple voting process for electing RSPO office bearers. He also explained the functions of each position.

MPOA: MR Chandran clarified that the organization is the Executive Board Member and not the individual representing the organization.

Aarhus: Ian McIntosh proposed that the previous Executive Board Members retain their respective posts. This proposal was supported by all Board members present.

GAPKI: Derom Bangun proposed having a Vice President based in Southeast Asia.

RSPO: Teoh Cheng Hai confirmed that there is a provision in the RSPO Statutes for having more than one Vice President.

**DECISION:** The following have been elected RSPO office bearers for the next two years:

<b>President</b>	: Jan Kees Vis, Unilever
<b>Vice President I</b>	: Matthias Diemer, WWF Switzerland
<b>Vice President II</b>	: Derom Bangun, GAPKI
<b>Treasurer</b>	: Fausta Borsani, Migros

Unilever: Jan Kees Vis proposed that the Executive Board reconvenes tomorrow morning (0900 on 7 October 2004) to discuss other issues on the agenda.

RSPO: Teoh Cheng Hai enquired if minutes for the two meetings should be recorded as a single Executive Board Meeting, in two parts.

Unilever: Since a number of EB members will not present tomorrow, participants may not have sufficient mandate to make decisions on behalf of RSPO. Decisions made during tomorrow's EB meeting will have to be approved by the remaining EB members. Thus, the two meetings will be recorded as separate meetings.

### Adjournment

The meeting was adjourned at 1847 (Western, Indonesia).