

**Notification of RSPO Re-Certification Assessment of Agroindustria Palmera San Román, S.A., GUATEMALA**  
**RSPO Membership: 2-0809-17-000-00**

To Whom It May Concern:

Agroindustria Palmera San Román, S.A. of Guatemala has commissioned SCS Global Services to conduct an RSPO Re-Certification Assessment of its palm oil mill and supply base located near Franja Transversal del Norte km 459.20, cruce en Tierra Linda 32 km, hasta Aldea La Soledad, Sayaxché Petén a 10 km Rumbo a Finca Santa Bárbara, Sayaxché, Petén, 17010, Guatemala. The assessment will be conducted of 1 Palm Oil Mill and 10 Oil Palm Plantations, 0 Outgrowers, 0 Scheme Smallholders.

SCS Global Services plans to conduct the Re-Certification assessment of the Agroindustria Palmera San Román, S.A. mill from **January 13 – 17, 2025**. The assessment will be conducted against the Roundtable on Sustainable Palm Oil requirements, including the Principles & Criteria (RSPO P&C 2018 including Supply Chain requirement for mills), using as reference the National Interpretation of the P&Cs for the **Guatemala/2021**.

The assessment will cover legal, environment, economical, workers' health and safety, and social aspects as required by the RSPO Principles & Criteria. Below is general information related to the certification unit.

Agroindustria Palmera San Román, S.A.	
<b>Description</b>	Mill and supply base
<b>Mill Name</b>	Agroindustria Palmera San Román, S.A.
<b>PalmTrace ID</b>	RSPO_PO1000009242
<b>Mill Capacity (tonnage/hour)</b>	45 mt/hr
<b>Supply Chain Model</b>	IP
<b>Address</b>	Franja Transversal del Norte km 459.20, cruce en Tierra Linda 32 km, hasta Aldea La Soledad, Sayaxché Petén a 10 km Rumbo a Finca Santa Bárbara, Sayaxché, Petén, 17010, Guatemala
<b>GPS Reference (Palm Oil Mill)</b>	Lat 16.183143; Long -90.422729
<b>CPO Tonnage (Projection 2025)</b>	35,752.18 (24.50%)
<b>PK Tonnage (Projection 2025)</b>	7,296.36 (5%)
<b>FFB Tonnes (Projection 2025)</b>	145,927.27

Estate	Location	GPS Coordinates	Planted Area		Certified Area (ha)	Annual FFB Projection (MT)
			Mature Palm (ha)	Immature Palm (ha)		
Bella Vista	Petén	16.205167, -90.400667	640.92	0	718.43	16,549.02
La Joya	Petén	16.195972, -90.383611	560.12	0	698.87	13,846.45
Las Delicias	Petén	16.228500, -90.399278	649.26	0	846.81	15,960.92
Las Juanas	Petén	16.272306, -90.347389	695.33	0	751.64	12,945.96
Las Mercedes	Petén	16.234167, -90.352500	586.54	0	657.02	12,701.57
Maria Luisa	Petén	16.222228, -90.361944	574.34	0	628.44	12,945.96

San Román	Petén	16.257203, -90.364983	353.87	0	846.99	8,938.46
Santa Bárbara	Petén	16.203278, -90.431333	598.01	0	710.32	16,160.88
Santa Teresa	Petén	16.248333, -90.422806	593.53	0	709.12	19,140.57
Tierra Blanca	Petén	16.179333, -90.366806	615.17	46.31	719.68	12,888.31
TOTAL			5,867.09	46.31	7,287.32	145,927.27

New Planting Procedure		<input checked="" type="checkbox"/> (Check if N/A)
NPP Reference Number	-	
Country of the NPP submission	-	
Name of Management Unit:	-	
Name(s) of Estate(s) covered under this management plan	-	
Location of NPP area	-	
Address of NPP area	-	
GPS Reference	-	
Total area as per permit	-	
Area for new planting	-	
Date of Completion	-	

RACP Procedure			<input type="checkbox"/> (Check if N/A)
Liability disclosure	<input checked="" type="checkbox"/> Yes	Agroindustria Palmera San Román, S.A.	<input type="checkbox"/> No
Annex 2 disclosure	<input checked="" type="checkbox"/> Yes	Agroindustria Palmera San Román, S.A.	<input type="checkbox"/> No

SCS serves the food industry and agribusiness with a large variety of programs throughout the entire value chain. We have more than 25 years of experience in the development of standards, third-party verification and rigorous scientific analysis to clients around the world, helping them to manage risk and increase their market share, and positioning them as leaders. Among our innovations is the development of the first "Pesticide Free" certification in the 1980s. We were pioneers with the Veriflora Sustainably Grown standard for flowers and foliage, the Fair Trade standard for social compliance and the development of Starbucks C.A.F.E. Standard Practices to evaluate the responsible purchase of coffee. SCS currently manages this program for Starbucks and accredits certification bodies in Latin America, Africa and Asia. Our agricultural certification programs include, among others, ISCC, RSB, Bonsucro, SQF, GLOBALG.A.P., Tesco, and BRCGS.

SCS Global Services has appointed the following team for the assessment of Agroindustria Palmera San Román, S.A.:

Name	Role	Qualification and Experience
Weesmary Navarro	Lead auditor	Education: Environmental and sanitary engineer, specialist in quality management. Trainings attended: RSPO P&C v2018 Lead Auditor Course, RSPO SCCS v2020 Lead Auditor Course, HSEQ Auditor updated version 2015, RSPO SCC Oleochemical Course, ISH RSPO Standard Auditor, Diploma in the

		<p>promotion of formalization of employment, safety and health at work in the palm sector (ILO).</p> <p>Working experience: 13 years of work experience, of which 9 years have been in the oil palm agribusiness. During this time, she has worked as responsible for environmental processes in oil mill plants and has collaborated in the adoption of sustainable technologies with small, medium and large producers. She has also worked as an auditor in national ISO and OSHAS certification standards, and as an implementer of international certification standards such as RSPO and ISCC. Fluent in English and Spanish.</p>
<b>Josue Teo Molina</b>	Team auditor	<p>Education: Agricultural Engineer, specialization in Agricultural Production Systems</p> <p>Trainings attended: ISO 9001 (2021). ISO 14001 (2021). ISO 45001 (2021). RSPO Principles and Criteria Lead Auditor (2023). Specialization in Environmental Management and Environmental Impact Instruments (2019). USDA Grower Training on the FSMA Produce Safety Rule, United States Department of Agriculture. (2018). HACCP / NSF International (2014). "HACCP and GFSI approved schemes" / Agexport Guatemalan Exporters Association (2014). Registered Trainer and Auditor GlobalG.A.P. (2014).</p> <p>Working experience: 13 years of experience in agricultural production, management support, monitoring, planning and implementation of projects, improvement of agricultural production systems and monitoring of agreements, 4 years of experience in Environmental Instruments, 7 years of experience in the Palm Oil Industry, 4 years of experience as internal auditor and consultant RSPO P&amp;C V. 2018 Fluent in English and Spanish.</p>
<b>Joel Argueta</b>	Team auditor	<p>Education: Agronomy Engineering, Master- Social Management.</p> <p>Trainings attended: RSPO Lead Auditor Update P&amp;C v.2018, RSPO V2020 Lead Auditor in Supply Chain, ISCC EU and PLUS Basic training, ISO 9001: 2008 Auditor/ Lead Auditor, QMS LEAD AUDITOR ISO 9001:2015 TRAINING COURSE, Internal auditing in a quality management system ISO 19011, Rainforest Alliance auditor, Utz Certified Auditor, RSPO ISH Standards Training, Fundamentals of Occupational Safety and Health in Agroindustry. Bonsucro Production Standard v5.1 Technical Training. SA8000 Basic Auditor course.</p> <p>Working experience: Rainforest Alliance audits to groups and farms, Rainforest Alliance chain of custody audits, RSPO P&amp;C audits, verification of implementation of sustainability policies of palm oil purchasing companies. Bonsucro audits. 11 years' experience in Palm Oil Industry.</p>
<b>Carlos Rincón</b>	Team auditor	<p>Qualifications: Environmental engineer, specialist in project evaluation and management.</p> <p>Training: RSPO P&amp;C v2018 Lead Auditor Course, RSPO SCCS v2020 Lead Auditor Course, HSEQ Auditor, Diploma in promoting the formalization of employment, safety and health at work in the palm oil sector (ILO).</p> <p>Work experience: more than 10 years of experience in the Colombian oil palm sector, contributing to the consolidation of the productive and</p>

		sustainable agribusiness. Mainly from two roles; as a professional in sustainability associated with the implementation of sustainability standards in cultivation and mills, as well as, member of the Colombian palm oil research center, as a developer of strategies, methods, tools and sustainability projects for the national scale sector.
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SCS Global Services invites stakeholders to provide written comments on any of the following issues related to the operations of Agroindustria Palmera San Román, S.A., particularly related to social and environmental impacts.

**Topics that you may wish to comment on are as follows:**

- Environmental Protection
- Biodiversity conservation
- Opportunity for employment
- Company approach to community development
- Your relationship with the company
- Participation in decision making
- Free, prior and informed consent
- Suggestion for improvement

Comments received within 30 days from the date of this notification will be considered during the certification assessment.

Please include the following details in case we need to contact you for additional information or clarification on any issued raised:

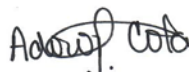
Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Phone number: \_\_\_\_\_

If you wish your comments to be treated confidentiality or remain anonymous, please indicate 'CONFIDENTIAL' in your correspondence to us. Please send comments to:

<p><b>Ms. Adriana Cala</b>  <b>RSPO P&amp;C Technical Manager</b>          SCS Global Services          2000 Powell Street, Suite 600  <b>Emeryville, CA 94608 USA</b>  <b>Tel: +1.786.281.2707</b>  <b>Email: <a href="mailto:acala@scsglobalservices.com">acala@scsglobalservices.com</a></b></p>	<p>And/or</p>	<p><b>Mr. Luis Oliva</b>  <b>Administrative and Sustainability Manager</b>          Agroindustria Palmera San Román S. A.          Sta. Av. 5-55, Zone 14, Europlaza Building,          Tower 3, Level 11, Office 1102. Guatemala City.  <b>Tel: +502 2328-3700</b>  <b>Email: <a href="mailto:loliva@palmasdelixcan.com">loliva@palmasdelixcan.com</a></b></p>
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Thank you for your comments and feedback.

Sincerely,



Adriana Cala  
 RSPO P&C Technical Manager