

Summary of Thirty-Third Technical SRWG Meeting

The Thirty-Third (33rd) Shared Responsibility Working Group (SRWG) technical meeting was opened at 14.00 PM (Belgium Time) on May 21, 2024 by the Secretariat physically and virtually.

The meeting started with a list of attendees for the meeting. The agenda of the meeting was presented to the SRWG briefly just after the anti-trust statement was read and acknowledged. The SR Unit presented on RSPO Secretariat updates, Future of SR, SR regional performance and SR strategy, Results of non-performers engagement (survey) and SR session during RT24.

The Secretariat thanked everyone for attending the meeting and looks forward to seeing everyone in the next meeting on 7th August, 2024 virtually.

The meeting was closed at 18:50 (Belgium Time)

**MINUTES OF MEETING OF RSPO
RSPO Shared Responsibility Working Group (SRWG) 33rd Technical Meeting**

Date: May 21, 2024 (Tuesday)

Time: 14:00 - 18:50 (Belgium Time)

Venue: DoubleTree by Hilton Hotel Brussels

Attendance:

<p>Members and Alternates</p> <ol style="list-style-type: none">1. Kamal Seth (KS, WWF International) (physical)2. Surina Binti Ismail (Sbl, MPOA) (physical)3. Julian Walker-Palin (JWP, RPOG) (physical)4. Selina Winter (ICOF Europe GmbH) (physical)5. Servane Molendini (Biscuit International) (Virtual) <p>Absent with Apologies</p> <ol style="list-style-type: none">1. Nursanna Marpaung (NM, HUKATAN)2. Harjinder Kler (HK, HUTAN)3. Joshua Lim (JL, Wilmar)4. Catarina Vivalva (CV, BNP Paribas)5. Hannah Mittner (HM, Lidl Stiftung & Co. KG)6. Ben Vreeburg (BV, Bunge)7. Brian Lariche (BL, Humana Child Aid Society, Sabah)8. Lim Sian Choo (Bumitama Agri Ltd)9. Ayers Zhen Yi Hong (AZYH, Procter & Gamble)	<p>RSPO Secretariat</p> <ol style="list-style-type: none">1. Lilian Garcia Lledo (LGL) (physical)2. Divya Bajpai (DB) (physical)3. Nurul Ain Binti Sazalli (NAB) (physical)
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No	Description	Action Points
1.0	<p><u>Welcome Note</u> The Secretariat welcomed the SRWG members to the meeting. The SRWG members acknowledged the anti-trust statement prior to the meeting.</p> <p>The agenda of the meeting included:</p> <ol style="list-style-type: none"> 1. Welcoming and Agenda 2. Approval of the minutes 3. RSPO Secretariat updates <ul style="list-style-type: none"> ○ Action points ○ Status of key deliverables 4. Future of SR 5. Results of non-performers engagement (survey) 6. SR session during RT24. 	
2.0	<p>Approval of Minutes</p> <ul style="list-style-type: none"> ● 32nd SRWG meeting (30 April) was forwarded via email on 18 May 2024. ● Approval by Members via email (deadline 31st May, 2024). Secretariat to proceed with its uploading on the Website if no comments are received. 	
3.0	<p><u>RSPO Secretariat Updates</u></p> <ul style="list-style-type: none"> ● RSPO Secretariat: <ul style="list-style-type: none"> ● Stakeholder engagement division integrated in the Market Transformation division - NGOs academia, etc. Government engagement, public policy and financial institution under JD directly. 	<ol style="list-style-type: none"> 1. Secretariat to follow up with the B&I rep on her internal replacement. 2. Secretariat to follow up with Nursanna on her attendance and commitment for the SRWG

<p>-Cameron for Europe and Su Ming for Asia region</p> <ul style="list-style-type: none"> ● SR Unit: <ul style="list-style-type: none"> ● Budget under review, not approved yet ● NASPON quarterly meeting - SR performance, 2024 uptake targets and VM. ● SRWG members: <ul style="list-style-type: none"> ● Acknowledgement/ToR sent to Hazmilah Sulaiman - Wild Asia, Selina Winter - Icof group, Musimmas, Servane Molendini - Biscuits International ● Vacancies: Growers Row, 2 seats B&I - Catarina informed looking for an internal replacement. ● 1 seats P&T still available- asked to nominate someone before withdrawal. ● Upcoming meetings and events: <ul style="list-style-type: none"> ● 8th RSPO China Forum - 10 July 2024 ● Save the date RT2024 - Amari Bangkok in Bangkok, Thailand, from 11 - 13 November 2024. Book room here - 31st July. <p>Status of key deliverables</p>	<p>3. Secretariat to check with HS on the subgroup of BoG on ACOP, for the secretariat to do any changes or proposal regarding ACOP</p>
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		May 2023	June 2023	July 2023	August 2024
SRWG	Technical documentation				
	Verification Manual (translations)	████████████████████	████████████████████	████████████████████	
	Stakeholders guidances (SR requirements implementation)	████████████████████	████████████████████	████████████████████	
	Implementation/ Operational				
	CSPKO engagement plan and CSPO mapping exercise	████████████████████	████████████████████	████████████████████	████████████████████
SR Unit	Communication & Outreach				
	SR knowledge sharing webinars	████████████████████	████████████████████	████████████████████	████████████████████
	Announcement and Webinars on 2024 Uptake Targets				
	Quarterly eGazette articles/comms activities	████████████████████	████████████████████	████████████████████	████████████████████
	SR Scorecard - September update	████████████████████	████████████████████	████████████████████	████████████████████
	Engagement with underperforming members based on ACOP 2022 and MvRSPO Jan 2024	████████████████████	████████████████████	████████████████████	████████████████████
	MyRSPO/SR Scorecard amendments	████████████████████	████████████████████	████████████████████	████████████████████
	SR strategies - Top performers toolkit and EA.	████████████████████	████████████████████	████████████████████	████████████████████

Discussion points:

- ACOP review can only be done by bringing it to the subgroup of BoG, so SRWG need to propose a proposal to this subgroup
- For the uptake target on CSPO by region, need to pass the proposal to the BoG subgroup
- The importance by region is to pull the market

<p>4.0</p>	<p>Future of SR:</p> <p>Topic to discuss:</p> <ul style="list-style-type: none"> ● Rethinking the impact to achieve through SR: <ul style="list-style-type: none"> ○ which of the 29 SR requirements contribute the most impactful to achieve the change? ○ role of the different categories. ● Link to draft template - Propose to give more importance to: <ul style="list-style-type: none"> ● SR 7 - Claims and Labels (Transparency and legality) - B&I, P&T, CGM and Retailers ● SR 8 - Information and outreach activities (Transparency and legality) - NGOs ● SR 13 and 14 - SH Inclusion (Social) ● SR 27 - GHG (Environment) ● SR26 - Volumes (Uptake and Resourcing) <ul style="list-style-type: none"> ■ agreement to change the scoring methodology to incentive those requirements? <p>The list of top 15 members, per sector, who did not meet the SR uptake target are presented.</p> <p>Discussion points:</p> <ul style="list-style-type: none"> -The numbers in the column “RT Total” , CSPO might be incorrect (referring: Unilever, Carrefour,Nestle) -Need to ask them how they report the numbers: <ul style="list-style-type: none"> ● To compare with the previous years if it is correct or not ● If there is any issues in ACOP Retailer reporting ● ACOP 2023- how we reach out in term of CSPO -Example given for IOI ACOP report (2.5), CSPO is in much more demand as comparison to CSPKO, due to food security, study and research (reported as P&T) 	<ol style="list-style-type: none"> 4. SRWG to reach consensus on the SR impact rethinking activity. 5. Socialise among sector members the Rethinking SR impact draft. 6. To reach out those top 15 members per sector that for two consecutive years do not meet the uptake target - wait for Sept24 SR Scorecard data. 7. Secretariat to recheck the data of the top 15 members who did not meet the uptake target - share the correct data.
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<ul style="list-style-type: none"> -Can we push them to reach the uptake target? Or probably the numbers are incorrect as they did not report properly in ACOP -We have touch based with the members on their numbers,they could not reach their target as their volume was compromised to their external client (the amount of CSPO bought is as what the client requested, not their own activity) -These uptake are depending on the demand and we don't have clients -Is the SR uptake target will change the way of the market's demand? -SR cannot put a conditional demand on these members to increase their uptake target - To educate on awareness we need NGOs, for financial we have the banks and investors -The challenge now for the retailers is the structural issues in RSPO, the communication and claim works against the retailers -Why members reporting palm oil derivatives as 0, they should also put in the value. Probably they do not buy or use the certified palm oil derivatives, in other word they don't buy mass balance stearic acid and they also don't report the PKE -(There are new updated number of all Top 15 based on CPO Uptake for all P&T, CGM and Retailers, updated data with Lilian) -We will continue outreach with one to one, and need to see how many of these members that we have reach out -Need to engage the top members, the ambassadors of each group so that they can influence their peers or competitors - On SR 13 and 14 - SH Inclusion (Social): <i>Referring to RSPO SR Guidance - P&T file.</i> -Quality of oil from smallholders is different. To export to the EU, not only about the certification, it is about the FFA (Free fatty acids) content, the higher it is, the more the quality of the oil. That's why some Growers/companies they don't buy from SH -Why do the preference is more on the ISH compared to Scheme SH. We agree to include it in this G13, the buying is not really from smallholders, you are buying from your own. As in this case, the SH is not part of the supply chain as it comes to the parent of the company -Need to look beyond Malaysia and Indonesia, need to look for Thailand, Africa, Central America, Latin America smallholders, if we change the clause in G13 (no.5) what is the impact on them -We are opening the window on potential 5c. "Supporting livelihood could be through 	
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	<p>scheme smallholder project indirectly?” -Should put the definition on the who the smallholders are</p> <p>Discussion on Rethinking the impact of SR</p> <p>-Referring to <i>Rethinking the impact of SR</i>, the two levels of priority is Critical and Standard -On SR 7 (Transparency and Legality, Claims and Labels)</p> <ul style="list-style-type: none"> - To propose on B&I, banks will deal with their customers (for example P&T) to comply with SR rules, which for example , in X years, all your facilities must be RSPO supply chain certified or/and the customers must increase their CSPO Uptake by 2%, no choice -For P&T, the red flag is in North America, they don't want to be RSPO certified because it is too expensive for them <p>-On SR 8(Transparency and Legality, Information and outreach) -To check if there are any NGOs member of RSPO who are against RSPO -The need of RSPO NGOs member to fully promoting it</p> <p>-On SR 13 -SRWG want to see the evidences of the impact of actions onto the smallholder -To be discussed if secretariat can do a template between the smallholder unit and the standing committee to be able to compare the impact of different action (which indicators used to measure impact) -with the current EUDR, the independent smallholders have difficulty to enter Europe market, but what about other regions, with China and India on lack of interest on the independent smallholders of other countries. This is the question for the Smallholder Standing Committee and not us -UK accepts MSPO, and MSPO has lots of smallholders but its still a small market - In downstream, the CGMs and Retailers do want to work with smallholders as way of support, such an example for a company they deliberately buy the credits from smallholders, probably as CSR -For smallholder inclusion for P&T, in term of uptake it might be difficult</p> <p>-SR25 -with the proof that the members are significant reduction of GHG, as long as it is not</p>	
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	<p>increasing</p> <p>(WWF Palm Oil Buyers Scorecard will be presented later virtually)</p>	
5.0	<p>Results of non-performers engagement</p> <ul style="list-style-type: none"> • This year we have rolled out Two Surveys One for P&T; CGM and Retailers and One for B&I; SNGO's and ENGO's - Survey was send to total 1771 Active members - 404 Members did not meet the target in 2022 (SR Team has reach out one to one these members) - 655 Members Met the Target - 46 Did not submitted ACOP - 630 Members shows not applicable - 36 Members were more than 95% but did not meet the target <p>Out of 1771 we have received the response only from 44 Members</p> <ul style="list-style-type: none"> • Details about the survey: <p>-Out of 44 responses:</p>	<p>1. Secretariat to check evidences and example of the SR policies (At random)</p>

	<table border="1"> <thead> <tr> <th data-bbox="181 240 723 296">Region</th> <th data-bbox="723 240 1021 296">CSPO Target</th> </tr> </thead> <tbody> <tr> <td data-bbox="181 296 723 344">Africa (1) <input type="checkbox"/></td> <td data-bbox="723 296 1021 344">Target Met (1)</td> </tr> <tr> <td data-bbox="181 344 723 483">Europe (18)</td> <td data-bbox="723 344 1021 483">Target Met (7) Target Not Met (5) >95% (1) Not Applicable (5)</td> </tr> <tr> <td data-bbox="181 483 723 531">India (1)</td> <td data-bbox="723 483 1021 531">Target Not Met (1)</td> </tr> <tr> <td data-bbox="181 531 723 579">Latin America (2)</td> <td data-bbox="723 531 1021 579">Target Not Met (2)</td> </tr> <tr> <td data-bbox="181 579 723 659">North America (5)</td> <td data-bbox="723 579 1021 659">Not Applicable (1) Target Not Met (4)</td> </tr> <tr> <td data-bbox="181 659 723 786">Rest of the World (Japan, Korea, Australia, NZ, Singapore, Pakistan) (17)</td> <td data-bbox="723 659 1021 786">Target Met (5) Target Not Met (7) Not Applicable (5)</td> </tr> </tbody> </table> <p data-bbox="264 794 707 826">To know more detailed responses:</p> <ol data-bbox="197 855 1093 914" style="list-style-type: none"> <li data-bbox="197 855 1093 887">1) <u>Shared Responsibility Survey Year 4 (2023) P&T, Retailer & CGM</u> <li data-bbox="197 887 1093 914">2) <u>Shared Responsibility Survey Year 4 (2023) B&I; NGO</u> <p data-bbox="174 946 1070 1007">Discussion points: -Some emails in RSPO does not go to inbox, sometimes to promotion,spam</p>	Region	CSPO Target	Africa (1) <input type="checkbox"/>	Target Met (1)	Europe (18)	Target Met (7) Target Not Met (5) >95% (1) Not Applicable (5)	India (1)	Target Not Met (1)	Latin America (2)	Target Not Met (2)	North America (5)	Not Applicable (1) Target Not Met (4)	Rest of the World (Japan, Korea, Australia, NZ, Singapore, Pakistan) (17)	Target Met (5) Target Not Met (7) Not Applicable (5)	
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6.0	<p data-bbox="174 1034 454 1066">SR session during RT</p> <ul data-bbox="219 1098 1043 1158" style="list-style-type: none"> <li data-bbox="219 1098 640 1129">• Topic to bring, goal to achieve? <li data-bbox="219 1129 1043 1158">• Excellence Awards on SR performance during opening ceremony <p data-bbox="174 1198 383 1230">Discussion point:</p> <ol data-bbox="219 1230 1323 1358" style="list-style-type: none"> <li data-bbox="219 1230 1323 1294">1. The changes in SR unit, what we learn, what are the gaps, what SR perceived, issues on the CSPO Uptake <li data-bbox="219 1294 1323 1326">2. Reflecting in the last 5 years; what is working, what does not work, changes that we see <li data-bbox="219 1326 1323 1358">3. What have you learned so far? What are the gaps? What are the changes? What the 															

	<p>future will look like</p> <ol style="list-style-type: none"> 4. These are the gaps that we found, how do you see it? 5. From secretariat, for RT is not to update, it is more on to think, brainstorm and showcase 6. Can focus on uptake target, show the data/number on the members by sectors, and open the floor on what are the challenges 7. We can reflect from 5 years ago, these are the results, like structurally we should see what is working and what is not working 8. Show the members on the excel criteria of the members that we want. As members can go above and beyond, for example on SR scorecard, so there will be rewards and so on 9. To get the SR strategy for the next 5 years 10. To include the smallholder inclusion discussion for CGM and Retailers, for their CSR 11. To summarise, SR is progressing (show trends, reporting rates in MyRSPO), we built like a picture/journey of SR, we have a working group from members of every sector, showing what we worked on in year 1, year 2, and so on. → Show the manuals, the incentives. → Now we are focusing on the impact, so here are the 4 critical issues of SR. → Then we can bring testimonials from these 4 of them. → Open the floor on the future of SR, effective (or can break into groups, or can do a live voting session. 12. Headlines: Making SR works for the next 5 years 13. Facilitator or moderator for the SR session of the SRWG members, which we have table for each sectors 	
7.0	<p><u>AOB</u></p> <p>-Next meeting on 7 August (Virtual)</p>	