

MINUTES OF MEETING (DRAFT)

25th SSC Meeting

Time: 1500 - 1630 (MYT)

Date: Thursday, 24th March 2022

Venue: Zoom Meeting <https://zoom.us/j/98401745620> Meeting ID: 984 0174 5620 Passcode: 25@SSC

ATTENDEES

Name	Initial	Organisation	
1. Lim Sian Choo (Co-Chair)	LSC	Bumitama Group	Grower (INA) - Substantive
2. William Siow	WS	MPOA/IOI	Grower (MY) - Substantive
3. Ian Orrell	IO	NBPOL	Grower (Smallholder) - Substantive
4. Olivier Tichit (Co-Chair)	OT	Musim Mas	P&T – Substantive
5. Librian Anggraeni	LA	Musim Mas	P&T – Alternate
6. Jenny Walther-Thoss	JWT	WWF Singapore	ENGO - Substantive
7. Brian Lariche	BL	Humana	SNGO - Substantive
1. Julia Majail	JM	RSPO Secretariat	
2. Javin Tan	JT	RSPO Secretariat	
3. Dr. Gan Lian Tiong	GLT	RSPO Secretariat	
4. HS Yen	HS	RSPO Secretariat	
5. Joseph D’Cruz	JD	RSPO Secretariat	
Absence with apology:			
1. Sander van den Ende	SvE	SIPEF	Grower (RoW) - Substantive
2. Mohammed Dao	MD	OLAM Group	Grower (RoW) – Alternate
3. Anne Rosenbarger	AR	WRI	ENGO - Substantive
4. Rudy Prasetya	RP	TAP	Grower (INA) - Alternate

AGENDA

Time	Item	Agenda	PIC
1500	1.0	Opening	Co-Chairs
	1.1	Acceptance of agenda	
	1.2	RSPO Antitrust Law	
	1.3	RSPO consensus-based decision making	
1505	2.0	Announcement/Appointment of new SSC Co-Chair	
1510	3.0	Welcoming and Introduction of RSPO Secretariat new Chief Executive Officer, Joseph D’Cruz	
1520	4.0	Confirmation of the 24th MoM on 24th Feb 2022	Co-Chairs
	4.1	Matters arising from the previous meetings / Action Tracker	
	4.2	Progress Update WG/TF/SG under SSC	
1530	5.0	Updates: a) P&C Review b) RSPO Metrics Template Dashboard: a preview for SSC	JM/JT HS
1550	6.0	Any other business	

1600		END	
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DISCUSSION:

No.	Description	Action Points (PIC)
1.0	Opening	
1.1	The Chairs welcomed everyone to the meeting and presented the agenda of the meeting.	
1.2	The RSPO Antitrust Law, consensus-based decision making, and Declaration of Conflict of Interest were read out to the Committee.	
2.0	Announcement/Appointment of New SSC Co-chairs	
	The Chairs welcomed a new SSC Co-chairs, Ms. Lim Sian Choo and expressed gratitude for accepting the position.	
3.0	Welcoming and Introduction of RSPO Secretariat new Chief Executive Officer, Joseph D’Cruz	
	The Chairs welcomed the new RSPO Secretariat Chief Executive Officer, Joseph D’Cruz and invited him for a short introduction. JD expressed his gratitude and look forward to working with the Committee in the future.	
4.0	Confirmation of the 24th MOM SSC on 24th Feb 2022	
4.1	<u>Confirmation of Minutes of Meeting</u> Page 2, Item 3.0, SCC to be corrected to SSC. The minutes of the meeting were accepted/endorsed subject to the correction mentioned above.	
4.2	<u>Matters arising from the previous meetings/Action Trackers</u> Progress from the last meeting was presented and no comments were received from the SSC.	
4.3	<u>Progress Update WG/TF/SG under SSC</u> With reference to NDJSG, the Committee suggested to include NDJSG’s way forward and Workplan FY 23 discussion for the next meeting’s agenda.	Action by: Secretariat
5.0	For Updates	

<p>5.1</p>	<p><u>P&C Review</u></p> <ul style="list-style-type: none"> • Secretariat updated that the webpage for Standards Review 2023 has been launched on 14 March 2022. Secretariat would like to seek support from SSC to push the members’ survey to various networks to provide feedback. • Secretariat updated that the progress is within the planned timeline. Invitation to all Standing Committee’s Co-chairs to sit in the Steering Group has been sent out with a deadline on 1st Apr 2022. Calling for Expression of Interest to be part of the TF has also been sent out. By this week, the Secretariat will also be sending out an announcement calling for Expression of Interest to members or non-members to be part of the Technical Committees. The tender to be part of the facilitation team has also been sent out. Secretariat has reached out to SC/WG/TF/Secretariat for any inputs to be included. 1st SG meeting is planned on the week of 18 Apr 2022. 1st TF meeting is planned on the 1st or 2nd week of May. <p>Decision: Committee suggested to send out letter to all the TF that is reporting to the SSC asking them for feedback.</p> <p>Secretariat to also have a separate call with BL to discuss on reaching out to other SNGO.</p>	<p>Preparation of letter to all TF for feedback Action by: Secretariat</p>
<p>5.2</p>	<p><u>RSPO Metrics Template Dashboard: A Preview for SSC</u></p> <ul style="list-style-type: none"> • Secretariat provided a preview of the structure of Performance Dashboard created by using data from the Metrics Template. The Metrics Template is an Excel-based template distributed to the members, submitted by Unit of certification, effective date was 1 June 2021. Data from the submitted Metrics Template will be used to create performance dashboard using Tableau as the data visualization tool. • Secretariat proposed to use the Dashboard as a presentation tool for interested parties (i.e. Standing Committees, BoG, Secretariat, etc.) to understand the progress of the units of certification on a half-yearly basis. The Dashboard is also proposed to be shared with the RSPO Members directly as a report card for them to review their own progress. The next review of the Metrics Template will be taking place in May 2022. 	

	Committee highlighted that sharing these results with the estate and mill, allowed members to look at the certified mills as a value add and fill in the gaps more proactively.	
6.0	Any Other Business	
6.1	<p><u>Ramadhan Month</u> Month of Ramadhan: 3rd April – 2nd May 2022. Next SSC meeting will be on 28 April 2022. JWT may not be present for the next meeting.</p>	
6.2	<p><u>WWF New Global Palm Oil Lead</u> WWF has a new Global Palm Oil Lead.</p>	

MEETING ENDED AT 1606 MYT