17 March 2020

Dear Stakeholder,

Sir/Madam,

Invitation to Comment on RSPO Recertification Assessment of Sime Darby Plantation Berhad - Strategic Operating Unit (SOU) 30, Merotai

Sime Darby Plantation Berhad has commissioned SIRIM QAS International Sdn. Bhd. for the assessment and certification of its certification units against National Interpretation of RSPO Principles and Criteria for Sustainable Palm Oil Production.

RSPO was established in 2004 with the objective of promoting the production and use of sustainable palm oil. RSPO certification will enable oil palm growers and palm oil millers to claim that their product is produced sustainably. Among the requirements to market the claim are:

- Adoption appropriate plantation and milling best practices
- Compliance with legal requirements
- Environmental responsibility and conservation of natural resources and biodiversity
- Responsible consideration of employees and of individual and communities
- Continual improvement

In ensuring that the organization seeking certification meets the above requirements, SIRIM QAS International Sdn. Bhd. would like to invite interested parties to comment on the recertification assessment of Sime Darby Plantation Berhad - Strategic Operating Unit (SOU) 30, Merotai

The followings are information on Sime Darby Plantation Berhad - Strategic Operating Unit (SOU) 30, Merotai (Membership Number: 1-0008-04-000-00 / RSPO PalmTrace ID: RSPO_PO1000000064) and SIRIM QAS International Sdn. Bhd.:

Sime Darby Plantation Berhad has applied to SIRIM QAS International Sdn. Bhd. for RSPO certification of 10 out of its 67 certification units.


Apart from the estates and mills operation, Sime Darby Plantation Berhad is also involved in the downstream activities including oil refining, production of oil and fat products, oleochemical and bio-diesel in fourteen countries.
SIRIM QAS International Sdn. Bhd. is the oldest and leading certification, inspection and testing body in Malaysia. SIRIM QAS International Sdn. Bhd. provides a comprehensive range of certification, inspection and testing services which are carried out in accordance with internationally recognised standards. SIRIM QAS International Sdn. Bhd. has considerable experience in providing quality, environmental, and occupational health and safety management system certification services to the oil palm estates, palm oil mills and other downstream activities.

SIRIM QAS International Sdn. Bhd. plans to carry out the recertification assessment of Sime Darby Plantation Berhad - Strategic Operating Unit (SOU) 30, Merotai starting from 20 April 2020 until 23 April 2020. Standard of Malaysia National Interpretation 2019 of RSPO Principles and Criteria for the Production of Sustainable Palm Oil 2018 will be used for this audit. Sime Darby Plantation Berhad - Strategic Operating Unit (SOU) 30, Merotai is located at Tawau, Sabah, Malaysia. Details of the certification unit can be referred to Attachment 1 as attached in Appendix.

SIRIM QAS International Sdn. Bhd. has appointed:

<table>
<thead>
<tr>
<th>Audit Team</th>
<th>Role / Area of Requirement</th>
<th>Qualification and Experience</th>
</tr>
</thead>
</table>
| Mohd Ab Raouf Asis        | Audit Team Leader / Social Issues, and Time Bound Plan Issues | • B.Sc Management Technology (Production and Operation) (Hons) - University Tun Hussein Onn Malaysia  
• More than 7 years working experience related to Oil Palm Plantation  
• Successfully completed accredited Lead Assessor training for QMS  
• Successfully completed accredited Lead Assessor training for OHSAS  
• Successfully completed RSPO Lead Assessor Course by David Ogg |
| Rozaimee Ab Rahman        | Auditor / Environmental Issues, Occupational Safety & Health Issues, and GHG Issues | • Diploma in Fisheries - University Putra Malaysia  
• B.Sc. Agriculture (Hons) - University Putra Malaysia  
• More than 5 years working experience related to Oil Palm Plantation  
• Successfully completed Lead Assessor training for RSPO  
• Successfully completed accredited Lead Assessor training for EMS  
• Successfully completed accredited Lead Assessor training for OHSAS |
| Mohd Zulfakar Kamaruzaman | Auditor / Supply Chain Issues and Social Issues | • B.Sc. Forestry at University Putra Malaysia  
• More than 5 years working experience related to Oil Palm Plantation  
• Successfully completed Lead Assessor training for RSPO  
• Successfully completed System Accredited Lead Assessor training for QMS  
• Successfully completed System Accredited Lead Assessor training for EMS  
• Successfully completed System Accredited Lead Assessor training for OHSAS  
• Successfully complete an RSPO-endorsed RSPO Supply Chain Certification training course 2016 |
<table>
<thead>
<tr>
<th>Name</th>
<th>Position / Issues</th>
<th>Qualifications and Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rahayu Zulkifli</td>
<td>Auditor / Social Issues and HCV Issues</td>
<td>• Degree in LLB (Hon) - Liverpool Polytechnic, United Kingdom</td>
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<td></td>
<td></td>
<td>• Practising lawyer before joining WWF-Malaysia</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• A Dispute Settlement Facility Manager with RSPO (2014-2015)</td>
</tr>
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<td></td>
<td></td>
<td>• Successfully completed Lead Assessor training by Wild Asia</td>
</tr>
<tr>
<td>Mohd Norddin Abd Jalil</td>
<td>Auditor / Good Agricultural Practices (GAP) Issues</td>
<td>• B. Sc. (Hons) in Agriculture - Universiti Pertanian Malaysia</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Work as a planter with Boustead Estates Agency Sdn. Bhd. and TDM Plantation Sdn. Bhd. for</td>
</tr>
<tr>
<td></td>
<td></td>
<td>more than 38 years including as Plantation Adviser in TDM Headquarters.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Successfully completed Lead Assessor training for RSPO by David Ogg</td>
</tr>
<tr>
<td>Selvasingam T. Kandiah</td>
<td>Auditor / Environmental and Occupational Safety &amp; Health Issues and Good Agricultural Practices (GAP) Issues</td>
<td>• B. Sc. (Hons) Agriculture - University of Agricultural Sciences, Hebbal, Bangalore, India</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• A Planter with Kumpulan Guthrie Berhad (1995-2002) inclusive of one year in Liberia and 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>years in Estate Department in Guthrie Group Berhad (HQ).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Experience in Managing:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Nursery : Rubber and Cocoa</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Immature Area : Cocoa Replant, Rubber Replant, Oil Palm Replant &amp; Oil Palm New Clearing</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Area: Cocoa, Rubber &amp; Oil Palm.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Successfully completed Lead Assessor training for RSPO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Successfully completed Integrated Quality, Environment, Health &amp; Safety Lead Auditor Course</td>
</tr>
</tbody>
</table>

In relation to the forthcoming assessments, SIRIM QAS International Sdn. Bhd. welcomes stakeholders to comment on the following topics:

- Environmental protection
- Biodiversity conservation
- Opportunities for employment
- Provision of housing, sanitation, amenities and educational support
- Company approach to community development
- Participation in decision making
- Any other topic / matter or issue of relevance to the assessment or about the company/estates/mills or auditors
Comments received prior to the assessment will be considered. Please direct your comments to:

**Kamini A/P Sooriamoorthy**  
Head of Food, Agriculture & Forestry Section  
SIRIM QAS International Sdn. Bhd.  
1st Floor, Block 4, Kompleks SIRIM Berhad,  
No. 1, Persiaran Dato’ Menteri,  
40700 Shah Alam,  
Selangor,  
Malaysia.  
Telephone : +603 5544 6448  
Fax : +603 5544 6763  
Email : kamini@sirim.my

**Madam Shyalaja Devi Vasudevan**  
Head, Sustainability Unit  
Sime Darby Plantation Berhad,  
GSQM Department,  
Level 5, Main Block,  
Jalan PJU 1A/7,  
47301, Ara Damansara,  
Selangor,  
Malaysia.  
Telephone : +603-7848 4379  
Fax : -  
Email : shylaja.vasudevan@simedarbyplantation.com

We thank you for your comments and feedback.

Yours sincerely,

(KAMINI A/P SOORIAMOORTHY)  
Section Head  
Management System Certification Department  
SIRIM QAS International Sdn. Bhd.)
## APPENDIX

### Attachment 1

Details of Sime Darby Plantation Berhad - Strategic Operating Unit (SOU) 30, Merotai

### PALM OIL MILL (POM) FOR THIS AUDIT

<table>
<thead>
<tr>
<th>Name of Palm Oil Mill (POM)</th>
<th>Mill Capacity (MT/Hr)</th>
<th>Location</th>
<th>GPS Reference</th>
<th>Forecasted Annual Output (MT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merotai Oil Mill</td>
<td>90</td>
<td>91007, Tawau, Sabah, Malaysia</td>
<td>117º 83’ E</td>
<td>4º 23’N 73,491.53 15,883.87</td>
</tr>
</tbody>
</table>

### ASSOCIATED SUPPLY BASE OF FFB TO THE ABOVE POM TO BE INCLUDED IN THIS AUDI

<table>
<thead>
<tr>
<th>Name of Estate / Association</th>
<th>Location</th>
<th>GPS Reference</th>
<th>Area Summary (Ha)</th>
<th>Annual Estimation FFB (MT)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Merotai Estate</td>
<td>91007, Tawau, Sabah, Malaysia</td>
<td>4º 42’ 03” N 117º 47’ E 3,104.62 2,389.53</td>
<td>68,059</td>
<td></td>
</tr>
<tr>
<td>Tiger Estate</td>
<td>91007, Tawau, Sabah, Malaysia</td>
<td>4º 25’N 117º 50’ E 2,497.86 1,899.54</td>
<td>52,402</td>
<td></td>
</tr>
<tr>
<td>Table Estate</td>
<td>91007, Tawau, Sabah, Malaysia</td>
<td>4º 22’N 117º 52’ E 2075.87 2,071.76</td>
<td>45,842</td>
<td></td>
</tr>
<tr>
<td>Imam Estate</td>
<td>91007, Tawau, Sabah, Malaysia</td>
<td>4º 20’N 117º 50’ E 3768.96 2,473.77</td>
<td>65,630</td>
<td></td>
</tr>
</tbody>
</table>

| Total                        | 11,447.31 8,834.60 | 231,933.00 |