### Particulars

#### About Your Organisation

1.1 Name of your organization
- **Agrocaribe**

1.2 What is/are the primary activity(ies) or product(s) of your organization?

- [x] Oil Palm Growers
- [x] Palm Oil Processors and/or Traders
- [ ] Consumer Goods Manufacturers
- [ ] Retailers
- [ ] Banks and Investors
- [ ] Social or Development Organisations (Non Governmental Organisations)
- [ ] Environmental or Nature Conservation Organisations (Non Governmental Organisations)
- [ ] Affiliate Members
- [ ] Supply Chain Associate

1.3 Membership number
- 1-0069-08-000-00

1.4 Membership category
- Ordinary

1.5 Membership sector
- Oil Palm Growers
Oil Palm Growers

Operational Profile

1.1 Please state your main activities as a palm oil grower

- Oil palm grower, miller and kernel crusher operator

Operations and Certification Progress

2.1.1 Please state your number of estates/management units
2

2.1.2 Total land controlled/managed for oil palm cultivation, planted (already planted areas and areas used for roads, mills, housing and other associated infrastructure)
14,291.17 ha

2.1.3 Total area unplanted (land area controlled/managed that is designated for future planting of oil palm)
874.07 ha

2.1.4 Total land designated and managed as HCV areas
67.08 ha

2.1.5 Other conservation areas set aside excluding HCV areas reported in 2.1.4
67.55 ha

2.1.6 Total land under scheme/plasma smallholders certified
0.00 ha

2.1.6.1 Total land under scheme/plasma smallholders uncertified
9.74 ha

2.1.7 Total land area controlled/managed for oil palm cultivation (This is an auto sum of 2.1.2 - 2.1.6.1)
15,309.61 ha

2.2 Certification progress

2.2.1 Number of estates/Management Units certified
1

2.2.2 Total certified area
10,177.12 ha

2.3 In which countries are your estates?

2.3.1 Indonesia - Please indicate which province(s)

2.3.2 Malaysia - please indicate which state(s)

2.3.3 Other - please indicate which country(ies)

- Guatemala
## 2.4 New plantings and developments (Exclude replanting):

2.4.1 New area planted in this reporting period - ha

2.4.2 Have New Planting Procedures notifications been submitted to the RSPO for plantings this year? No

## 2.5 Supply of Fresh Fruit Bunches (FFB)

2.5.1 Please choose from the list below if you have smallholders and/or outgrowers as part of your supply base? yes

2.5.2 Please select:

- [ ] Independent smallholders

2.5.5 "Independent" smallholder operations that supply your organization:

2.5.5.1 Total FFB volume that is supplied 185.40 Tonnes

2.5.5.2 FFB volume supplied that is certified

## 2.6 Fresh Fruit Bunches (FFB) processing operations

2.6.1 Number of Palm Oil Mills operated 2

2.6.2 Number of Palm Oil Mills certified 1

2.6.3 Number of Palm Kernel crushers and/or Palm Kernel mills operated 2

2.6.4 Number of Palm Kernel crushers and/or Palm Kernel mills certified 1

## 2.7 Total Fresh Fruit Bunches processing production capacity

2.7.1 Total hourly FFB processing capacity (ton FFB/hr) 100.00 Tonnes

2.7.2 Total hourly kernel processing capacity (ton PK/hr) 4.00 Tonnes

## Volume of RSPO-Certified oil palm products

### 3.1 Sold as RSPO Certified for CSPO & CSPK

<table>
<thead>
<tr>
<th>Type</th>
<th>Volume (Tonnes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Book and Claim</td>
<td>0.00</td>
</tr>
<tr>
<td>Mass Balance</td>
<td>0.00</td>
</tr>
<tr>
<td>Segregated</td>
<td>0.00</td>
</tr>
</tbody>
</table>
3.1.4 Identity Preserved
68,503.00 Tonnes

3.2 Sold under other schemes for CSPO & CSPK
0.00 Tonnes

3.4 Sold as conventional for CSPO & CSPK
42,774.00 Tonnes

3.4 Total Volume (Auto sum for 3.1 - 3.3)
111,277.00 Tonnes

Time-Bound Plan

4.1 Year of first RSPO P&C certification (planned or achieved)
2014

4.2 Year expected to achieve 100% RSPO certification of estates
2018

4.3 Year expected to achieve 100% RSPO certification of scheme/associated smallholders and outgrowers
2018

4.4 Year expected to achieve 100% RSPO certification of independently sourced FFB
2018

Concession Map

5.1 With regards to RSPO General Assembly resolution 6g that calls for members to submit maps of their concessions by ACOP deadline, please upload your estate location concession map(s) in Shapefile format here:

- 

5.2 Map data declaration
Please state if any concession sites have been recently acquired or if any concession sites have changed ownership since the previous ACOP submission

None

GHG Footprint

6.1 Are you currently assessing your operational GHG footprints using other tools/methodology(s) than RSPO PalmGHG Calculator?
Yes

Actions for Next Reporting Period

7.1 Outline actions that you will take in the coming year to advance your plans for certification
The remediation and compensation process will be finalized to continue with the Certification Audit for POM La Francia and have all the certified operation

7.2 Outline actions that you will take in the coming year to promote CSPO along the supply chain
We promote our RSPO certificated Palm Oil by showing them our presentation of the company and telling the importance of buy product from a responsable source. And next year, we will become members of the North American Sustainable Palm Oil Network (NASPON) to join efforts.

Reasons for Non-Disclosure of Information
### Support Smallholders

**9.1 Are you currently supporting any independent smallholder groups?**
Yes

**9.2 How are you supporting them?**
Agrocaribe provides technical assistance and support to achieve RSPO Certification
Palm Oil Processors and Traders

Operational Profile

1.1 Please state your main activity(ies) within the supply chain

- Refiner of CPO and CPKO
- Post-refinery processor
- ✔ Trader with physical possession
- ❌ Trader without physical possession
- ✔ Kernel Crusher
- ❌ Food and non-food ingredients producer
- ❌ Power, energy and bio-fuel
- ❌ Animal feed producer
- ❌ Producer of oleochemicals
- ❌ Distributor and wholesaler
- ❌ Other

Palm Oil and Certified Sustainable Palm Oil Use

2.1 Please include details of all operations using palm oil majority owned and/or managed by the member and/or related entities

2.1.1 In which markets do you sell goods containing palm oil and oil palm products?

- Guatemala

2.2 Volumes of palm oil and oil palm products

2.2.1 Total volume of crude and refined Palm Oil handled/traded/processed in the year
104,257.00 Tonnes

2.2.2 Total volume of crude and refined palm kernel oil handled/traded/processed in the year
7,020.00 Tonnes

2.2.3 Total volume of Palm Kernel Expeller handled/traded/processed in the year
--

2.2.4 Total volume of other palm-based derivatives and fractions handled/traded/processed in the year
--

2.2.5 Total volume of all palm oil and oil palm products handled/traded/processed in the year
111,277.00 Tonnes
2.3 Volumes of palm oil and oil palm products certified

2.3.1 Volume handled/traded/processed in the year that is RSPO-certified (Tonnes):

<table>
<thead>
<tr>
<th>Description</th>
<th>Refined/CPO</th>
<th>PKO</th>
<th>PKE</th>
<th>Palm-based derivatives and fractions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3.1.1 Book and Claim from Mill / Crusher</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3.1.2 Book and Claim from Independent Smallholder</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3.1.3 Mass Balance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3.1.4 Segregated</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3.1.5 Identity Preserved</td>
<td>66004.00</td>
<td>2498.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.3.1.6 Total volume</td>
<td>66,004.00</td>
<td>2,498.00</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

2.3.2 How much RSPO certified products have you sold as certified (tonnes)

<table>
<thead>
<tr>
<th>Description</th>
<th>Refined/CPO</th>
<th>PKO</th>
<th>PKE</th>
<th>All other palm-based derivatives and fractions</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.3.2.1 Book and Claim</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.3.2.2 Mass Balance</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.3.2.3 Segregated</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.3.2.4 Identity Preserved</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2.3.2.5 Total volume</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

2.3.3 How much RSPO certified products have you sold under other schemes (tonnes)

--

2.3.4 How much RSPO certified products have you sold as conventional (tonnes)

--

2.4 Total annual crude, refined palm kernel oil and derivatives production (only if applicable)
0 Tonnes

2.5 What is the percentage of Certified Sustainable Palm Oil in the total palm oil sold by your company in the following regions:

2.5.1 Africa

--

2.5.2 Australasia

--
<table>
<thead>
<tr>
<th>Region</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.5.3 Europe (incl.Russia)</td>
<td>100%</td>
</tr>
<tr>
<td>2.5.4 North America</td>
<td>—</td>
</tr>
<tr>
<td>2.5.5 South America</td>
<td>—</td>
</tr>
<tr>
<td>2.5.6 Middle East</td>
<td>—</td>
</tr>
<tr>
<td>2.5.7 China</td>
<td>—</td>
</tr>
<tr>
<td>2.5.8 India</td>
<td>—</td>
</tr>
<tr>
<td>2.5.9 Indonesia</td>
<td>—</td>
</tr>
<tr>
<td>2.5.10 Malaysia</td>
<td>—</td>
</tr>
<tr>
<td>2.5.11 Asia</td>
<td>—</td>
</tr>
</tbody>
</table>

**Time-Bound Plan**

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Year of first supply chain certification (planned or achieved)</td>
<td>2014</td>
</tr>
<tr>
<td>3.2 Year expected to/or started to handle/trade/process any RSPO-certified palm oil and oil palm products</td>
<td>2014</td>
</tr>
<tr>
<td>3.3 Year expected to achieve 100% RSPO certification of all palm product processing facilities*</td>
<td>2018</td>
</tr>
<tr>
<td>3.4 Year expected to only handle/trade/process 100% RSPO-certified palm oil and oil palm products</td>
<td>2018</td>
</tr>
<tr>
<td>3.5 Which countries that your organization operates in do the above own-brand commitments cover?</td>
<td>Guatemala</td>
</tr>
<tr>
<td>3.6 How do you proactively promote RSPO and RSPO certified sustainable palm oil and oil palm products to your customers?</td>
<td>We promote our RSPO Palm Oil by showing them our presentation of the company and telling the importance of buy product from a responsible source.</td>
</tr>
</tbody>
</table>

**Trademark Use**

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.1 Do you use or plan to use the RSPO trademark on your own brand products?</td>
<td>No</td>
</tr>
<tr>
<td>If target has not been met, please explain why:</td>
<td>The company does not sell the final product, only CPO and PKO.</td>
</tr>
</tbody>
</table>

**Actions for Next Reporting Period**
5.1 Outline actions that you will take in the coming year to promote the use of RSPO certified sustainable palm oil and oil palm products along the supply chain

We have a video in which the customers can visualize the different company that we are, having the RSPO certification. We make a difference in all the supply chain. And next year, we will become members of the North American Sustainable Palm Oil Network (NASPON) to join efforts.

Reasons for Non-Disclosure of Information

6.1 If you have not disclosed any of the above information please indicate the reasons why

Confidential

Application of Principles & Criteria for all members sectors

7.1 Do you have organizational policies that are in line with the RSPO P&C, such as:

- Water, land, energy and carbon footprints
- Land Use Rights
- Ethical conduct and human rights
- Labour rights
- Stakeholder engagement
- None of the above

7.2 What best practice guidelines or information has your organization provided in the past year to facilitate the uptake of RSPO certified sustainable palm oil and oil palm products? What languages are these guidelines available in?

Comment:
None

7.3. Your answers above indicate that you are not yet using 100% RSPO certified palm oil and oil palm products. Do you have plans to immediately cover the gap using Book & Claim?

No

Please explain why:
None

GHG Footprint

8.1 Are you currently reporting any GHG footprint?

Yes

Support for Smallholders

9.1 Are you currently supporting any independent smallholder groups?

Yes

Please state the markets where you use or intend to apply the Trademark and when you plan to start

Agrocaribe provide technical support for Integrated Pest management, fertilization, best practices of production and implementation of RSPO Certification.
Challenges

1 What significant economic, social or environmental obstacles have you encountered in the production, procurement, use and/or promotion of CSPO and what efforts did you make to mitigate or resolve them?

None

2 In addition to the actions already reported in this ACOP how has your organization supported the vision of RSPO to transform markets in other ways? (e.g. Funding; Engagement with key stakeholders; Business to business education/outreach)

Our commitment is total with the vision of RSPO, so much that: • Agrocaribe belongs to the consultative group of Latin America and is part of the work team of Greenhouse Gases. • During the 13th General Assembly of the Roundtable on Sustainable Palm Oil (RSPO), 10th November 2016, general manager (Mr. Jose Roberto Montenegro) was elected for Board of Governors, with board seat: Oil Palm Growers - Rest of the world. During 2017, a member of Agrocaribe was part of RSPO P&C Review Task Force and participated in public consultations in Central America.

3 File -Please attach or add links to any other information from your organisation on your policies and actions on palm oil (EG: sustainability reports, policies, other public information)

● Uploaded files:
  Non_deforestation Policy.pdf